



WESTSIDE FOOTBALL CLUB

Constitution

1. Name

- 1.1 The Club shall be called Westside Football Club (the Club).

2. Objectives

- 2.1 The Club will be run as a Christian based football club with the express purpose of arranging association football matches, social activities and to pass on the incredible news of God's Free Gift of Eternal Life to all those who want it.

3. Status of Rules

- 3.1 These rules (the Club Rules) form a binding agreement between each member of the club.
- 3.2 The club shall have the status of an Affiliated Member Club of The Football Association by virtue of its affiliation to The Football Association. The Rules and Regulations of The Football Association Limited and the parent County Association and any League or Competition to which the Club is affiliated for the time being shall be deemed to be incorporated into the Club Rules.
- 3.3 The Club will also abide by the Football Association's Code of Conduct and Equal Opportunities and Anti-Discrimination Policy.
- 3.4 All Club members will be given a copy of the Club's specific Code of Conduct when they join and will be expected to adhere to it at all times when representing the Club. All members will be asked to sign an undertaking to that effect.
- 3.5 A Disciplinary Committee consisting of a minimum of three members of the Management Team will meet and decide upon any disciplinary action to be taken. .

4. Club Membership

- 4.1 The members of the Club from time to time shall be those persons listed in the register of members (Membership Register) which shall be maintained by the Club Secretary.
- 4.2 Any person who wishes to be a member must apply and complete the relevant league/competition registration form and the Club Application for Membership form and give these to the Club Secretary. Election to membership shall be at the sole discretion of the Club Board. Membership shall become effective upon an applicant's name being entered in the Membership Register.

- 4.3 In the event of a member's resignation or expulsion, his or her name shall be removed from the Membership Register.
- 4.4 The Football Association, the parent County Association and any League or Competition in which the Club is playing shall be given access to the Membership register on demand.

5. Annual Membership Fee

- 5.1 An annual fee payable by each member shall be determined from time to time by the Club Board and agreed at the AGM – see 9.4. Any fee shall be payable on a successful application for membership and annually by each member.
- 5.2 The Club Board shall determine from time to time a match subscription and agreed at the AGM – see 9.4 The Club Board shall also have the authority to levy any other subscriptions from members as are reasonably necessary to fulfil the objects of the Club.

6. Resignation and Expulsion

- 6.1 A member shall cease to be a member of the Club if, and from the date on which, he or she gives notice to the Club's Board of their resignation. A member whose annual membership fee or match subscription is more than 2 months in arrears shall be deemed to have resigned.
- 6.2 The Board shall have the power to expel or suspend a member when, in their opinion, it would not be in the interests of the Club for them to remain a member or playing member. .
- 6.3 A member who resigns or is expelled shall not be entitled to claim any, or a share of any, of the Club property.

7. Club Board

- 7.1 The Club Board shall be responsible for the management of all the affairs of the Club.
- 7.2 The Board will consist of, Chairperson, Director of Football, Club Secretary*, Treasurer, and Chaplain.
- 7.3 The Board shall meet on a regular basis, (every two months) to conduct the business of the Club or more frequently if found to be necessary. It shall be necessary for at least 50% of the board to be present for any business to be conducted. Decisions of the board shall be made by a simple majority of those attending the Board meeting.
The Chairperson of any particular Board meeting shall have a casting vote in the event of a tie. All meetings shall be recorded and minutes of the meetings circulated to each member of the board before the next meeting. Team Managers and Assistant Managers may be invited to attend the Board meetings.
- 7.4 People disqualified by law from acting as a Charity Trustee will not be eligible to serve on the Board.
- 7.5 The Board is a liberty to co-opt additional Board members as they see fit.
- 7.6 The Board will have the power to appoint a non-officio Club President should they see fit.

- 7.7 The Board will have the power to appoint (and dismiss) Team Managers and Assistant Managers of specific teams for the good of the Club and as they see fit.
- 7.8 The Board will have the power to run the Club and make all necessary decisions they feel necessary, on behalf of the club without the need to further consult the membership. The Board shall have the power also to decide all questions and disputes arising in respect of any issue concerning the Club Rules except for in the Rules and Regulations of The Football Association and the County Association to which the Club is affiliated.

Note: * The Club Secretary shall be the secretary for the League or Competition in which the Club has the most number of teams.

8. Annual and Special General Meeting and Election of Officers

- 8.1 An Annual General Meeting (AGM) shall be held each year to:
- a. Receive a report of the activities of the Club over the previous year
 - b. Receive a report of the Club's finances over the previous year.
 - c. Elect the members of the Club Board when appropriate.
 - d. Consider any other business.
- 8.2 The Secretary shall convene an Annual General Meeting every year. He will notify every fully paid up member of the Club at least 28 days prior to the meeting. With the notification of the meeting the Secretary shall also inform the membership of any "notice of motion" to be set before the meeting.
- 8.3 The Board shall be elected by members of the Club at an Annual General Meeting after due notice has been given.
- 8.4 The Board members shall be elected to serve for a maximum of three years from time of Election. They must then stand for re-election if they wish to continue in office.
- 8.5 Any vacancy on the Board which arises between AGMs shall be filled by a member proposed by other Board members and approved by a simple majority of the remaining Board members.
- 8.6 Any fully paid up member of the Club who is a committed Christian can stand for election to any office provided he notifies the Club Secretary of his intention at least 14 days prior to the meeting and has been proposed for the position and seconded by two fully paid up members of the Club.
- 8.7 Should there be more than one proposal for the position a ballot of all of the fully paid up members present at the meeting shall be undertaken, supervised by the secretary. Only people present at the meeting shall be able to vote. The person polling the most votes will be elected for the ensuing year. Should the ballot prove to be a tie, the Chairperson shall have the casting vote.
- 8.8 An Special General Meeting (SGM) can be convened at anytime by the Board. Club members can also call an SGM, provided that 20 % of the fully paid up members of the Club sign a notice of motion and present this to the Club Secretary who will then give at least 28 days notice to the membership.

8.9 The Club Secretary shall enter minutes of the General meetings into the Club's minute book.

9. Club Finances

9.1 A bank account shall be opened and maintained in the name of the Club (the Club Account). Designated account signatories shall be the Club Chairperson, Club Treasurer and Club Secretary.

No sum shall be drawn from the Club Account except by cheque signed by two of the three signatories. All monies payable to the Club shall be received by the Treasurer and deposited in the Club Account.

Expenditure incurred by or on behalf of the Club shall be the responsibility of The Board.

9.2 The Board shall not be bound to accept liability for any expenditure by a Board member or other officer claimed by them as incurred on behalf of the Club, unless such expenditure was incurred in performance of their office or with prior agreement of the Board.

The Club Board shall have the power to authorise the payment of expenses to any member of the Club for services rendered to the Club.

9.3 The Club Treasurer will be responsible for the Club Account and will produce an annual Financial Statement and ensure that the Club Account is audited once a year by the Club Auditor.

9.4 The annual Membership Fee and match subscription for the following year shall be agreed at the AGM.

9.5 The income and assets of the Club (the Club Property) shall be applied only in furtherance of the objectives of the Club.

9.6 The Club Property, other than the Club Account, shall be vested in the Team Managers and Assistant Managers. On their removal or resignation these managers shall pass all Club Property in their charge to their replacement.

10. Social Committee

10.1 The Club shall have a Social Committee appointed by The Board to organise social and fund raising events as necessary.

11. Dissolution

11.1 A resolution to dissolve the Club shall only be proposed at a General Meeting and shall be carried by a majority of at least three-quarters of the members present.

11.2 The dissolution shall take effect from the date of the resolution and the members of the Club Board shall be responsible for the winding up of the assets and liabilities of the Club.

11.3 Any surplus assets remaining after discharge of the debts and liabilities of the Club shall be transferred to the parent Association who shall determine how the assets shall be utilised for the benefit of the game. Alternatively, such assets may be disposed of in such a way as the Club Board with the consent of the parent Association shall determine.